

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE**
2 **SEPTEMBER 5, 2017**

3
4 The Council of the City of Moundsville met in regular session in the Council Chambers
5 on September 5, 2017 at 7:00 pm.

6
7 Meeting was called to order by Mayor Eugene Saunders.

8
9 Invocation was given by Councilman Allen Hendershot.

10
11 Acting City Clerk Ankrom called the roll and the following Councilpersons were in
12 attendance: Saunders, Dewitt, Haynes, Hendershot, Hunt, Remke, and Wood. Also
13 present were City Manager Hess, CPA Goddard, Attorney White, Police Chief Mitchell,
14 Fire Chief Clarke, Public Works Director Stocklask, and Building Inspector Richmond.

15
16 **MINUTES:**

17 **Regular Council Meeting of August 22, 2017**

18 Councilman Remke made a motion to accept as presented the August 22, 2017 Regular
19 meeting minutes. Motion was seconded by Councilwoman DeWitt and carried
20 unanimously.

21
22 **GENERAL PUBLIC HEARING:**

23 **A) Craig White, Moundsville CVB Financial Report**

24 Mr. White was not in attendance.

25
26 No one else wished to address Council.

27
28 **OLD BUSINESS:**

29 **A Discussion and Approval of an Ordinance to Repeal Article 158: Board of**
30 **Parks & Recreation Commissioners (Second Reading)**

31
32 Attorney White read the following ordinance by title only:

33 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**
34 **WEST VIRGINIA, ABOLISHING THE BOARD OF PARKS AND**
35 **RECREATION COMMISSIONERS AND CREATING IN ITS PLACE A BODY**
36 **TO BE KNOWN AS THE PARKS AND RECREATION BOARD, WHICH**
37 **SHALL BE AN ADVISORY BODY TO THE COUNCIL OF THE CITY OF**
38 **MOUNDSVILLE (SECOND READING)**

39
40 Councilman Haynes made a motion to approve the ordinance abolishing and replacing

1 the Board of Parks and Recreation Commissioners. Motion was seconded by Vice
2 Mayor Wood.

3
4 Attorney White explained that, if a non-voting Council liaison is desired, the Ordinance
5 would have to go back to the Policy Committee for redrafting; however, a Resolution
6 could be done to appoint a Recording Secretary.

7
8 Mayor Saunders asked for a roll call vote, to which Acting Clerk Ankrom announced the
9 following tally: five yeas, two nays; Saunders and Remke voting nay. Ordinance was
10 approved on second reading.

11
12 **Other Items to be Discussed by Council**

13 * Councilwoman Dewitt asked about paving the intersection of 5th Street and Tomlinson
14 Avenue. Manager Hess has not yet asked Klug Brothers about that.

15
16 * Councilwoman Dewitt asked about progress on the RV Park. The sanitary lines are in;
17 water line installation and electrical work should start next week, to be followed by the
18 laying of slag.

19
20 * Vice Mayor Wood asked about the painting of parking meters. Manager Hess has
21 talked to the teacher at Moundsville Middle School; however, the Historic Landmarks
22 Commission has not been in contact about that project.

23
24 * Vice Mayor Wood commented that Community Day went well! He would like to see
25 pictures posted on the City webpage.

26
27 * Vice Mayor Wood wants to discuss Council Goals and lighting regulations, at the
28 September Policy Committee.

29
30 * Councilman Haynes thanked Inspector Richmond for handling the 2nd Street house.
31 He feels it is important to address resident complaints as quickly as possible, in the best
32 possible way.

33
34 * Councilman Remke asked Vice Mayor Wood if there was any progress on the
35 prospective "Rec Center" at East End. This will be discussed at the Committee meeting.

36
37 * Councilman Remke asked about the Washington Avenue property, which is still in
38 process, per Inspector Richmond.

39
40 * Councilman Remke asked about the cost of the water and electrical work to be done at

1 the RV Park. Manager Hess informed the sanitary line work was approximately
2 \$8,000.00; and water and electrical work could cost around \$40,000.00.
3
4 * Councilman Remke asked about progress on junk cars, particularly on Park and Oak
5 Avenues. Chief Mitchell explained that some tickets have been issued and orange
6 stickers posted on windows.
7
8 * Councilman Remke noted the japanese weeds on 12th Street are out of control again.
9 Director Stocklask commented that the weeds grow back within just a few days of being
10 cut or sprayed with weed killer. Director Stocklask was under the impression that the
11 Corps of Engineers would take care of these, but that is not the case.
12
13 * Councilman Remke would like to see some maintenance done on the shrubbery at 13
14 Linden Avenue. The trees, grass, and weeds cover and block the sidewalk.
15
16 * Councilwoman Hunt thanked all of the Community Day helpers! She commended all
17 of those who worked the entire day, setting up, handing out food and drinks, and
18 cleaning up afterward. Many favorable comments were received from attendees.
19
20 * Councilwoman Hunt commented that the Historic Landmarks Commission wants to
21 paint the parking meters black and gold, to match the signs that will be installed. She
22 asked if Director Stocklask could have some scroll work or other decals made.
23
24 * Councilwoman Hunt has received more complaints about the road off of Jefferson
25 Avenue Extension to the Dominos/Ked's Ace Hardware Plaza. Manager Hess has
26 contacted the owner several times, with no response. She will send a letter, asking that
27 repairs be made.
28
29 * Councilman Hendershot read the article about the new docks, and he thanked the
30 Department of Natural Resources for improving the area! He requested that Manager
31 Hess send a letter thanking the DNR; and he would also like to have a ribbon-cutting.
32
33 * Councilman Hendershot is forming a proposal, to present to the Marshall County
34 Board of Education, asking for assistance with Four Seasons Pool. He made a motion to
35 have discussion on this possibility at the September Finance Committee. Motion was
36 seconded by Councilwoman Dewitt and carried unanimously.
37
38 * Councilman Hendershot made a motion for Attorney White to draft a Resolution,
39 authorizing Manager Hess to appoint a Recording Secretary for the newly formed Parks
40 and Recreation Advisory Board. Motion was seconded by Vice Mayor Wood and

1 carried unanimously.

2

3 * Councilman Hendershot noticed in the August 22 minutes that the Recreation
4 Department is already exceeding its budget, just one month into the Fiscal Year.

5

6 * Councilman Remke asked that Council be given a detailed, monthly financial report
7 on the Recreation Department.

8

9 **NEW BUSINESS:**

10 **A) Discussion and Approval of an Ordinance Repealing Section Pertaining to the**
11 **Vacant Registration Fee and Revising the Section Pertaining to Uninhabitable**
12 **Structures (First Reading)**

13

14 Attorney White read the following ordinance by title only:

15 **AN ORDINANCE OF THE COUNCIL OF THE CITY OF MOUNDSVILLE,**
16 **WEST VIRGINIA, AMENDING AND RE-ENACTING ARTICLE 1107 OF THE**
17 **MUNICIPAL CODE OF THE CITY OF MOUNDSVILLE TO REPEAL THE**
18 **PORTION THEREOF RELATING TO REGISTRATION OF VACANT**
19 **BUILDINGS AND TO CONTINUE TO PROVIDE FOR REGISTRATION OF**
20 **UNINHABITABLE BUILDINGS, FEES, COLLECTION METHODS, LIENS,**
21 **AND PENALTIES FOR VIOLATIONS (FIRST READING)**

22

23 Councilman Remke made a motion to approve the ordinance on first reading, which was
24 seconded by Councilwoman Hunt.

25

26 Vice Mayor Wood pointed out that Council has not had opportunity to thoroughly
27 review the ordinance.

28

29 Councilwoman Hunt rescinded her second, and Councilman Remke rescinded his
30 motion to approve the ordinance on first reading.

31

32 Vice Mayor Wood then made a motion to table the ordinance and review it at the Policy
33 Committee. Motion was seconded by Councilman Hendershot and carried unanimously.

34

35 **B) Discussion and Approval of Bids for a Pole Building for the Sanitation**
36 **Department**

37 Two bids were received, both of which met the specifications. Only Quality Building of
38 Millersburg, Ohio attended the bid opening. It was pointed out that local businesses can
39 request a form that allows a percentage discount on the total bid; Northwoods
40 Construction, based in Moundsville, did not make this request. This project has already

1 been put out for bid twice. No financing will be required for this project.

2

3 Councilman Haynes made a motion to table the bid approval. Motion was seconded by
4 Councilman Remke and carried unanimously.

5

6 **C) Discussion of Date and Time to Schedule Trick or Treat in the City of**
7 **Moundsville**

8 Trick or Treat will be held in Moundsville on October 31, 2017, from 6:00 PM to 7:30
9 PM.

10

11 **Other items to be Discussed by Council**

12 * Councilwoman Hunt was pleased to see that the bids for the Water Department's
13 nanofiltration system came in lower than expected, and that the excess will be applied to
14 water line improvements in Cherokee Hills. Councilman Haynes informed that the line
15 running under the creek will be moved.

16

17 * Councilman Remke made a motion to discuss, at the Policy Committee, registration of
18 rental and vacant properties. Motion was seconded by Vice Mayor Wood and carried
19 unanimously.

20

21 * Councilman Remke made a motion to discuss, at the Policy Committee, land banking;
22 the policies he forwarded to Council members explain the details. He would also like to
23 see the Moundsville Housing Authority and Helping Heroes be involved with this
24 process, as the dilapidated properties could be renovated for military families. Motion
25 was seconded by Councilwoman Dewitt and carried unanimously.

26

27 * Councilman Remke would like to discuss TIF opportunities; however, Moundsville
28 does not qualify, as Tax Increment Financing is available only to Class I and Class II
29 cities.

30

31 * Vice Mayor Wood asked when Jared Anderson would be coming back to town;
32 Manager Hess will be discussing that under Manager Items.

33

34 * Vice Mayor Wood asked about the Poplar Avenue house. Manager Hess informed
35 there are some obstacles at the moment.

36

37 * Vice Mayor Wood asked about the Morton Avenue property, which will be
38 demolished.

39

40 * Vice Mayor Wood asked if a Parking Meter Attendant had been hired. Manager Hess

1 has not interviewed for that position yet.

2

3 * Councilwoman Dewitt asked if the nanofiltration system is up and running.
4 Councilman Haynes said it is working, but not completely repaired yet.

5

6 * Councilwoman Dewitt noted the water trucks seen around town, which are carrying
7 raw water from the Treatment Plant.

8

9 **MANAGER ITEMS:**

10 Manager Hess informed that a legal notice was published today, about the Public
11 Hearings to be held on October 3, 2017, at 2:00 PM and 6:30 PM. Jared Anderson of
12 the WVU College of Law will attend both hearings to help answer questions. It is
13 imperative that there be a quorum of Council members in attendance at both hearings.
14 Councilmen Remke and Hendershot and Mayor Saunders will be available for the
15 afternoon hearing; Councilwoman Dewitt will take time off from work to attend.
16 Councilman Haynes and Councilwoman Hunt will be out of town, and Vice Mayor
17 Wood will be working during the day; however, he will be available for the 6:30 PM
18 hearing.

19

20 Manager Hess received the proposal from Jim Christie, which will be discussed at the
21 Policy Committee meeting. Mr. Christie will be available for the September 19 Council
22 meeting.

23

24 Manager Hess informed that a representative from Cohen Law Group will be first on the
25 Agenda, at next week's Committee meeting, to discuss the cable franchise fee audit.

26

27 Manager Hess thanked everyone who helped at Community Day! She is very
28 appreciative of everyone's efforts and has received good feedback from the event. There
29 were no parking problems, the weather was perfect, and 1,200 hot dogs were grilled.

30

31 **MAYOR ITEMS:**

32 Mayor Saunders commented that the Lions Club recognized Corporal Steve Oliver,
33 Sergeant Brittany Earnest, and Private First Class Zachary Mucke, from the
34 Moundsville Police Department, for their service.

35

36 Mayor Saunders was pleased to see paving begin on Parriott Avenue.

37

38 Mayor Saunders stated that Community Day was very enjoyable!

39

40

1 **COMMITTEE REPORTS:**

2 *Discussion of Recommendations by the Finance Committee*

3 The Finance Committee will meet on September 12, 2017 beginning at 5:00 PM.

4

5 *Discussion of Recommendations by the Policy Committee*

6 The Policy Committee will meet immediately after the Finance Committee.

7

8 *Discussion of Recommendations by the Traffic Committee*

9 The Traffic Committee will meet immediately after the Policy Committee.

10

11 **COUNCIL ITEMS:**

12 * **Dewitt** – Stated that the City employees did a great job at Community Day! The DJ
13 was very good and it was a perfect day.

14

15 * **Wood** – Agreed that Community Day was a great success; and he thanked Manager
16 Hess for getting donations to help fund the event and thanked all of the businesses that
17 donated!

18

19 * **Remke** – Commented that 7th Street, from Lafayette Avenue to Jefferson Avenue, has
20 some bad spots that need attention.

21 * Very much enjoyed Community Day!

22

23 * **Hunt** – Thanked the business and individual sponsors of Community Day! She would
24 like to see an ad in the newspaper, recognizing all who sponsored the event.

25

26 * **Hendershot** – Thanked all of the Fire Departments that helped with the Jefferson
27 Avenue fire, as it was very severe. The firefighters did a great job keeping the fire
28 contained. Chief Clarke said the investigation is ongoing. Inspector Richmond
29 informed that the building is scheduled to be demolished by October 1.

30

31 Councilman Hendershot made the motion to adjourn, which was seconded by
32 Councilman Haynes. Meeting adjourned at 7:54 PM.

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Karen L Ankrom, Acting City Clerk

David Wood, Mayor