

1 **STATE OF WEST VIRGINIA, COUNTY OF MARSHALL, CITY OF MOUNDSVILLE**
2 **MARCH 21, 2017**

3
4 The Council of the City of Moundsville met in regular session in the Council
5 Chambers on March 21, 2017 at 7:00 pm.

6
7 Meeting was called to order by Mayor Eugene L Saunders.

8
9 Invocation was given by Councilman Hendershot.

10
11 Acting City Clerk Ankrom called the roll and the following Councilpersons were
12 in attendance: DeWitt, Haynes, Hendershot, Hunt, Remke, Vice Mayor Wood,
13 and Mayor Saunders. Also present were Acting City Manager Hewitt,
14 Firefighter Kimple, Police Chief Mitchell, Public Works Director Stocklask,
15 Building Inspector Richmond, CPA Kathryn Goddard, and Attorney Thomas
16 White. Absent were City Manager Hess and Fire Chief Clarke, both due to
17 illness.

18
19 **MINUTES:**

20 **Special Council Meeting of February 28, 2017**

21 Councilman Hendershot made a motion to accept the minutes from the
22 February 28, 2017 Special Council Meeting. Motion was seconded by
23 Councilman Remke and carried unanimously.

24
25 **Regular Council Meeting of March 7, 2017**

26 Councilman Haynes made a motion to accept the minutes from the March 7,
27 2017 Regular Council Meeting. Motion was seconded by Councilwoman Hunt.
28 Councilman Remke noted that he was in attendance at the March 7 Regular
29 Meeting, however, his name is not listed as such. Motion to accept the
30 minutes, as amended, carried unanimously.

31
32 **GENERAL PUBLIC HEARING:**

- 33 • Derek Turkezer, owner of Avenue Pizza and Computer E R Center,
34 thanked City Council for all they do to take care of the City and its
35 residents! Mr. Turkezer has been challenged with unfavorable treatment

1 by local banking institutions, particularly because he currently does not
2 own any assets. Mr. Turkezer asked Council to consider entering into a
3 contractual agreement with him, listing him as a co-owner of City-owned
4 property, that he could use as collateral. He would purchase the
5 property, paying all closing expenses, then sell the property back to the
6 City, once he has established a credit history.

- 7
- 8 • James Zadai, owner of the former Carpet Barn property on 2nd Street,
9 explained that he uses this property as a warehouse. The building has
10 been remodeled but currently has no active utility service. Inspector
11 Richmond commented that the current vacant building ordinance is
12 penalizing many who are trying to improve their existing properties,
13 and/or purchase vacant properties for the purpose of improving them.
14 Mr. Zadai was encouraged to attend the April 11, 2017 Policy Committee
15 meeting, where further discussion will be held on this subject.

16

17 **Presentation to Dave Knuth, Marshall County Chamber of Commerce**
18 **Executive Director**

19 Mayor Saunders presented an appreciation plaque to Dave Knuth, who
20 recently retired after 17 years as an “outstanding” Executive Director of the
21 Marshall County Chamber of Commerce.

22

23 **Joelle Conners, AEP**

24 Joelle Conners, the Manager of External Affairs with American Electric Power,
25 introduced herself as the new contact for the Northern Panhandle of West
26 Virginia. Ms Conners briefly explained the 11-mile transmission rebuild project
27 that will take place between the Kammer, Lockwood, and Moundsville
28 substations. There will be an Open House on March 28, 2017 at John Marshall
29 High School, from 5:30 to 7:30 PM; and an interactive website has been set up
30 to provide more information. All residents and businesses, that will be directly
31 affected by the project, have been personally invited to the Open House. Steel
32 monopoles will replace the existing poles, which were installed in the 1920s.
33 Construction will begin in 2018, and work will continue through mid-2019.

1 **PUBLIC HEARING**

2 **Public Hearing Concerning the Proposed 2017-2018 General Fund Budget**

3 Mayor Saunders called to order, at 7:22 PM, a Public Hearing for the proposed
4 2017-2018 General Fund Budget.

5
6 No one presented any comments on the proposed Budget.

7
8 Councilman Hendershot made a motion to close the General Public Hearing on
9 the proposed 2017-2018 General Fund Budget. Motion was seconded by
10 Councilman Haynes and carried unanimously.

11
12 **OLD BUSINESS:**

13 **Other Items to be Discussed by Council**

14 * Vice Mayor Wood asked Director Stocklask if he had any information on the
15 recycling program. Except for Appalachian Outreach, which frequently brings
16 a box-truck full of recyclable material, it's hard to determine where other
17 material is coming from. Director Stocklask and Data Processing Clerk Karen
18 Richmond are trying to keep track of any decrease in extra dumpster pickups
19 for local businesses. It is impossible to keep track of the recyclable tonnage
20 being picked up, which is done three times per week, as it is combined with
21 whatever is already on the trucks. The billing is just under \$500.00 per month.
22 Contrary to the rumors on social media, Director Stocklask confirmed that he is
23 finding very little regular trash in with the recyclable material.

24
25 * Vice Mayor Wood asked about the 2017 paving priority list, which is in the
26 possession of City Manager Hess.

27
28 * Councilman Remke asked about the increase of the levy rate in the proposed
29 2017-2018 Budget. CPA Goddard and Manager Hess chose to increase the levy
30 rate to the maximum allowed, based on the recent presentation by Assessor
31 Kessler and information provided by the State Auditor's Office.

32
33 * Councilman Remke again asked for a more detailed report on outstanding
34 delinquent fees.

1 * Councilman Remke is still in favor of purchasing the Rhome property near
2 Riverfront Park although no action was taken at the March Finance Committee
3 meeting. Councilman Remke made a motion to discuss, at the April Finance
4 Committee, purchase and development of property near Riverfront Park.
5 Motion was seconded by Councilman Hendershot and carried unanimously. It
6 was suggested to move the existing road, in order to combine the lot with
7 property already owned by the City, which would require a replat/subdivision,
8 and a possible zone change, from the Planning Commission.

9
10 * Councilman Remke asked whether a written business/strategic plan, for 4
11 Seasons Pool and the recreation department, was completed, which it has not.

12
13 * Councilman Hendershot broached discussion on the Unassigned Fund
14 Balance in the proposed 2017-2018 Budget. CPA Goddard expects to use a
15 portion of the certificates of deposit, in order to meet expenses before the
16 end of the 2016-2017 Fiscal Year. CPA Goddard anticipates having a
17 \$200,000.00 surplus to carry over for Fiscal Year 2017-2018.

18
19 * Vice Mayor Wood asked about Capital Outlay expenditures; CPA Goddard
20 went over the proposed 2017-2018 capital requests, which were included with
21 the Budget draft.

22
23 * Councilwoman DeWitt asked if the Parks & Recreation Board was receptive
24 to her suggestions for development at Riverfront Park. Mayor Saunders
25 confirmed that the Board is very much in favor of the bike track and camper
26 proposals.

27
28 **NEW BUSINESS:**

29 **Discussion and Adoption of the 2017-2018 General Fund Budget**

30 Councilman Haynes made a motion to approve the 2017-2018 General Fund
31 Budget, which was seconded by Councilwoman DeWitt for discussion.

32
33 CPA Goddard informed that the State Auditor's Office will send a letter to the
34 County, and there will be a write up in the annual audit, if the Budget is
35 submitted late.

1 After discussion on the options, Mayor Saunders called for a roll call vote, and
2 Acting Clerk Ankrom announced the following tally: 7 nays. Motion failed.

3
4 Councilman Hendershot made a motion directing CPA Goddard to insert the
5 old levy settings and present a proposed 2017-2018 Budget with those figures.
6 Motion was seconded by Vice Mayor Wood and carried unanimously.

7
8 **Other items to be Discussed by Council**

9 * Councilman Hendershot informed that the Sanford Center will be hosting a
10 Spaghetti Lunch on April 8, 2017; and the Knights of Pythias will have a
11 pancake breakfast on April 8, 2017 at 8:00 am at the First Christian Church.

12
13 * Councilwoman Hunt mentioned that Appalachian Outreach will have Family
14 Fun Day on May 21, 2017. She made a motion to discuss, at the April Finance
15 Committee, making a donation to the AO Family Fun Day. Motion was
16 seconded by Councilman Remke and carried unanimously.

17
18 * Councilman Remke read a letter asking Council to take immediate action on
19 developing the Riverfront travel trailer park, which will bring needed revenue
20 to the City and help with future development of the area. If City Council is to
21 follow through on their promises to grow and prosper the city, difficult
22 decisions must be made and growth opportunities should be acted upon.
23 Discussion was held on City Council cooperating with the Parks & Recreation
24 Board during development of the riverfront area; and perhaps including the
25 Municipal Building Commission, if the property is in their name.

26
27 * Vice Mayor Wood asked to have a grant writer attend the April Policy
28 Committee meeting.

29
30 * Vice Mayor Wood recognized Councilwoman DeWitt for being awarded the
31 Marshall County Service Personnel of the Year. Councilwoman DeWitt was
32 selected by her county colleagues and now moves on to State competition.

33
34 * Councilwoman DeWitt asked for City Departments to again participate in the
35 annual food drive, "Hunger Doesn't Take a Summer Vacation."

1 **MANAGER ITEMS:**

- 2 • Acting Manager Hewitt reminded Council members about the Business
3 After Hours on March 23, 2017, beginning at 5:00 at the Moundsville Country
4 Club. Froehlich's Restaurant is co-hosting the event. Anyone interested in
5 going should let her or Secretary Kaufman know tonight or tomorrow.
6

7 **MAYOR ITEMS:**

- 8 • Mayor Saunders met earlier this evening with the Parks & Recreation Board,
9 and approval was given to move forward with developing the campsites, as
10 well as a bike trail and roller skating rink. A basketball court, shelter and
11 park benches were also suggested. Councilwoman Hunt made a motion to
12 discuss, at the April Finance Committee, moving forward with the project.
13 Councilman Hendershot seconded the motion. Mayor Saunders called for a
14 roll call vote, to which Acting Clerk Ankrom announced the following tally:
15 6 yeas, 1 nay; Councilman Remke voting nay. Motion carried.
16

- 17 • Mayor Saunders called a Special Meeting for March 17, 2017 at 4:00 PM to
18 discuss and approve the proposed 2017-2018 General Fund Budget.
19

20 **COMMITTEE REPORTS:**

21 ***Discussion of Recommendations by the Finance Committee***

22 Vice Mayor Wood informed that the February 2017 financial statements were
23 presented.
24

25 Vice Mayor Wood noted the proposed 2017-2018 Budget was already
26 presented.
27

28 Vice Mayor Wood mentioned the discussion of estimates for the Police
29 Department Building, which the Committee recommends having the City
30 Manager compare investing in the needs to maintain the current facility versus
31 the cost of leasing the Armory once it becomes available.
32

33 Vice Mayor Wood noted the development at Riverfront Park has already been
34 addressed.
35

1 Vice Mayor Wood pointed out the land purchase discussion was held.

2

3 Vice Mayor Wood commented on the discussion of collecting delinquent fees.

4

5 Vice Mayor Wood noted the discussion on creating a separate account for fund
6 raising for the Parks and Recreation Departments. Councilman Hendershot
7 suggested depositing all revenue, over and above what is designated for the
8 Recreation Department, into the special fund.

9

10 **Discussion of Donation Request from Rotary Club of Moundsville: Committee**
11 **recommends donation \$50.00**

12 Vice Mayor Wood made a motion to donate \$50.00 to the Moundsville Rotary
13 Club. Motion was seconded by Councilman Hendershot and carried
14 unanimously.

15

16 **Discussion of Renovating City Building (Adding Second Floor): Committee**
17 **recommends to consider obtaining engineering report**

18 Vice Mayor Wood does not feel that the City can afford to obtain an
19 engineering report to add a second floor to the City Building. Fire Chief Clarke
20 may have more information on when the City Building was more than one
21 story.

22

23 ***Discussion of Recommendations by the Policy Committee***

24 Councilman Haynes noted that the Policy Committee did not have a quorum.

25

26 ***Discussion of Recommendations by the Traffic Committee***

27 **Discussion of Permit Parking on 6th Street in Vicinity of Court House:**
28 **Committee recommends to take to Council Placing Signs for Permit Parking**
29 **Between Hours of 8:00 AM and 5:00 PM in this Area**

30 Councilman Remke made a motion to designate, on a trial basis, 22 non-
31 metered spaces, on 6th Street around the Marshall County Court House, as
32 "Permit Parking Only" from 8:00 am until 5:00 PM; passes will cost \$25.00 per
33 month. Motion was seconded by Councilman Haynes.

34

35 Director Stocklask received a request, from the Marshall County Magistrates'

1 Office, to have the last four metered spaces on the north side of 6th Street,
2 near the Magistrate building, also designated for permit parking. Concern was
3 expressed about where the public will park, if county employees take over all
4 of the on-street parking.

5
6 Mayor Saunders called for a roll call vote, and Acting Clerk Ankrom announced
7 the following tally: 7 yeas. Motion carried unanimously.

8
9 Councilman Remke noted that parking issue at 8th Street and Washington
10 Avenue was tabled.

11
12 Councilman Remke stated the street lighting concerns for 8th Street by the
13 Penitentiary was also tabled.

14
15 Councilman Remke informed there was no discussion on “No Truck Traffic”
16 west bound on 10th and 11th Streets from Route 2.

17
18 **COUNCIL ITEMS:**

19 * **Remke** – Had nothing at this time.

20
21 * **Hunt** – Received concerns from a neighbor on Sandy Avenue about the
22 constant stream of water that puddles at the bottom of that street and
23 freezes in the winter. The stream could be from a silted french drain or sump
24 pump. Sanitary Board Superintendent Bonar will be asked to look around the
25 area for problems.

26
27 * **Hendershot** – Had nothing at this time.

28
29 * **DeWitt** – Apologized for needing to leave the Committee meetings early.

30
31 * Made a motion to discuss, at the April Traffic Committee, parking issues at 8th
32 Street and Washington Avenue. Motion was seconded by Councilman Remke
33 and carried unanimously.

34
35 * Made a motion to discuss, at the April Traffic Committee, “No Truck Traffic”

1 east bound on 10th and 11th Streets from Route 2. Motion was seconded by
2 Councilman Remke and carried unanimously.

3
4 * Made a motion to discuss, at the April Traffic Committee, street lighting on
5 8th Street near the Penitentiary. Motion was seconded by Councilwoman Hunt
6 and carried unanimously.

7
8 * Wood – Made a motion to discuss a light ordinance at the April Policy
9 Committee. Motion was seconded by Councilwoman DeWitt. Vice Mayor
10 Wood will provide copies of an ordinance from another city, which pertains to
11 street lights and lighting from other buildings, that shine into residences.
12 Motion carried unanimously.

13
14 * Asked about “jake brakes,” which is a safety issue that has been discussed by
15 the State of West Virginia Department of Highways.

16
17 * Haynes – Made a motion to direct Manager Hess to decide whether the City
18 will invest in renovations to keep 4 Seasons Pool running year-round, or
19 convert it to a seasonal pool. He would like to have a final decision at the April
20 Policy Committee. Motion was seconded by Councilman Remke. This decision
21 could be influenced by whether Marshall County voters approve the Board of
22 Education Levy on March 25, 2017. Vice Mayor Wood reminded that he wants
23 to see a written report and evaluation of the Recreation Department. Motion
24 carried unanimously.

25
26 Councilman Haynes made the motion to adjourn, which was seconded by
27 Councilman Remke. Meeting adjourned at 8:34 PM.

28
29
30
31 _____
Karen L Ankrom, Acting City Clerk

Eugene L Saunders, Mayor